



MedwayOpenStudios.org
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@MedwayOpenStudios

Sun Pier House, Medway Street, Chatham, Kent, ME4 4HF

MEDWAY OPEN STUDIOS & ARTS FESTIVAL

Saturday 4 July – Sunday 19 July 2026

ABOUT THE FESTIVAL

Medway Open Studios and Arts Festival aims to celebrate and promote the creative communities and artists that live and work locally. It is coordinated by a team of volunteers as a non-profit festival to promote the arts in Medway. All fees taken from the artists registrations go into the promotion of the annual festival.

The festival hopes to highlight all creative practitioners and promote a positive opinion of Medway as an artistic hub. Open to all artists and creative craftspeople who live or work in Medway, as a chance to open their studios, homes and workshops to the public.

The Festival started in 2012, and other than during the pandemic, we've run every year in July. The event regularly features over 200 artists, showing in 25+ venues all over Medway.

HOW TO SIGN UP

Entry forms are available at www.medwayopenstudios.org/apply/

Select the correct entry form from;

- Individual Artist
- Artist Group
- Community Organisation
- School or College

The online entry form is best completed in one session, as the information isn't always saved correctly to return to. Before beginning the online form, please look at the *How to Fill in the Registration Form* section in these Guidelines.

If you need assistance completing the form please contact the MOSAF Team
medwayopenstudios@gmail.com

You must email us two images of your work(s) adhering to the guidelines (detailed further on). The appropriate payment must also be received in order for your application to be complete.

The deadline to be guaranteed entry in the July 2026 festival programme, is **15 March 2026**.

2026 FESTIVAL DATES

The Medway Open Studios & Arts Festival 2026 will take place over 16 days, from Saturday 4 July to Sunday 19 July.

Over this time, artists are invited to open their studios, homes or workspaces to the public. We ask that each venue is open for a minimum of 2 times slots over the festival dates.

By agreeing to take part, artists commit themselves to opening and being present at their venues on the dates they select and are published within the festival booklet.

THE COSTS

INDIVIDUAL ARTIST - £55

This is the suggested best option, to get the most marketing coverage and visitors. All Individual Artist listings receive their own listing in the festival booklet, and a feature in our social media promotions.

ARTIST GROUP

Group studios or shared venues can apply for a group entry. In this context a group entry is three or more artists showing in the same location. These group venues are entitled to the following entry discounts:

- Small Group (3 - 5 persons exhibiting): £140
- Medium Group (6 - 9 persons exhibiting): £280
- Large Group (10 - 20 persons exhibiting): £450

Artist Group entries share one entry within the festival booklet, which includes a single image of your choice. If a group is finding it hard to choose one image for the programme, it is a good idea to use a photo of the exterior of the venue which will help the public find the right place during the festival.

Individual images for each artist can be supplied by email, to be included in our social media promotions.

COMMUNITY GROUP - £55

The definition of a community group for the purpose of this festival is: A non-profit organisation or association of persons with the primary aim of working to provide services that benefit the community. A community group may take part in profit-making activities, but the surplus is reinvested in pursuit of the group's goals. Membership or participation in activities is available to everyone who wishes to join in.

Community Group entries receive one entry in the festival booklet, with a single image - similar to the terms for an Artist Group as above.

SCHOOL/ COLLEGE/ EDUCATION - £30

Schools, colleges, universities, creative courses etc are charged at £30 per entry. Each participating school will receive the same size entry as an individual artist and is required to adhere to the same terms and conditions as the other participating artists.

HOW TO FILL IN THE ONLINE REGISTRATION FORM

The online form should be filled in during one session. You cannot always save and return to your form at a later time.

If you have everything ready, the form takes approximately 7 minutes to complete.

Here's what you'll need to provide us with:

- Your contact details (for organiser use, kept private)
- Your contact details (for the brochure, promoted publically)
- Venue address
- Opening hours (your chosen dates and opening / closing times)
- Venue's wheelchair access (tick box)
- Personal statement of up to 50 words for the brochure
- Your social media and website links
- Two high resolution images, one portrait and one landscape
- Confirmation of payment method (Paypal, bank transfer or cheque)
- Confirmation that you have read the Festival Guidelines.

At the end a copy of your completed form will be emailed to you for your own records.

PHOTO/ IMAGE OF WORK

We need two good quality images of your work for inclusion in the festival booklet and online promotion

Think carefully about which image you use as this will represent your exhibition. You must supply only two images, ideally as a Hi-Res jpeg image – 300 dpi, no greater than 3MB - name the images with your artist name and email to medwayopenstudios@gmail.com

The size of the image printed alongside your listing in the brochure varies, but is normally no bigger than 3cm x 4cm. For example, that looks like this -



3cm wide



4cm wide

3cm high

PAYMENT

All payments can be made via either of the below options:

- Cheques made payable to Medway Open Studios CIC and sent to;
Medway Open Studios, Sun Pier House, Sun Pier, Medway Street, Chatham, Kent, ME4 4HF.
Please ensure your Artist Name or Venue name is on the reverse of the cheque to identify it.
- Paypal payments can be made to medwayopenstudios@gmail.com or go to paypal.me/MedwayOpenStudios. Please ensure a contact or reference name is included so we can identify the payment.
- BACs transfer into the festival account:
Name: Medway Open Studios
Sort code: 60-05-09
Account no: 16701879
Reference: Artist name

WHAT YOU GET

The registration fee guarantees you a listing in the festival guide which includes your name, venue address, personal statement/ description, and an image of your choosing. Your venue will be pinned on a festival map within the booklet. To see the [2025 Festival Booklet take a look here](#). As a guide, listings look like this -



MAP 6
DRAWING / PAINTING, MIXED MEDIA
JACKIE TRINDER

Home Studio, 28 Fennel Close, The Esplanade, Rochester, ME1 1LW
Sat 6th 11:00 - 18:30, Sun 7th 11:00 - 18:30, Fri 12th 12:00 - 20:00, Sat 13th 11:00 - 18:30, Sun 14th 11:00 - 18:30

I work from flora, fauna and landscape in watercolour, acrylics, oils and mixed media. I work from observation, memory and imagination. I am captivated by the effects of different media, the transparency and light of watercolour, the textures and glazes of acrylics and the depth and richness of oil paint.

07714 517 102
trinderjackie@gmail.com
www.jackietrinder.com @Jacqueline_Trinder
Jacqueline.Trinder.5 NO



MAP 7
DRAWING / PAINTING, MIXED MEDIA, PRINTMAKING
ANA-MARIA GHITESCU

The Hazelnut Press, 1 Ridley Road, Rochester, ME1 1UL
Sat 6th 11:00 - 17:00, Sun 7th 11:00 - 17:00, Fri 12th 16:00 - 19:00, Sat 13th 11:00 - 17:00, Sun 14th 11:00 - 17:00

Ana-Maria Ghitescu is a printmaker based in Kent. She is deeply passionate about humanity, finding inspiration in the vibrant spirit of people. She specialises in printing and collagraphy, infusing her work with colourful expressions that radiate joy and celebrate the beauty of human existence.

07479 219 764
ana.ghitescu@outlook.com
www.hazelnut-press.com/ana-maria-ghitescu
@HazelNutPress HazelNutPress NO

Your image and listing information will be displayed on the website, Facebook page, and Instagram.

Every artist and venue will receive a Festival print pack of marketing materials to promote your involvement in the festival, this will include;

- Festival booklets to distribute to your networks (approximately 50 per person),
- Festival posters,
- Festival postcards to send to your own networks and create personalised invitations,
- Red balloons for your venue,
- In the lead up to the Festival we will also contact you about Artist workshops and events, an invitation to the Festival Launch and tips to make the most of your involvement.

We will coordinate the marketing and administration of the festival, to include;

- Design and print a high quality festival guide and marketing materials,
- Distributing programmes/ posters/ flyers throughout Medway and surrounding Kent. Approximately 7,000 guides are printed and distributed.
- Contact the local press and publications.
- Advertise the festival online and in relevant venues and locations throughout Kent.
- Source advertisers and sponsors to raise income for the festival.
- Host a launch event to celebrate and highlight the festival.

TERMS & CONDITIONS

1. Any works exhibited as part of Medway Open Studios & Arts Festival are shown at the discretion of the artist, the festival organisers cannot take responsibility for the content of work shown.
2. Organisers reserve the right to amend the supplied copy and images where necessary. Especially when the 50 word limit is exceeded in the Personal Statement section. The MOS team reserves all editorial rights over the entries and content, and to remove that which they deem offensive.
3. No pornographic or offensive material will be accepted as part of your festival. If your exhibition contains sensitive material you must discuss this with festival organisers before submitting a registration form.
4. Responsibility to ensure that no work displayed is in breach of copyright law shall remain solely with the artist, as will the liability for any penalty arising in respect of any such breach.
5. Selection and arrangement of any items for festival exhibitions organised by the MOS team is solely at the discretion of the event organiser's and relevant volunteers. The decision on inclusion will rest with the organisers and is final.
6. Selection of images, text or advertisements for inclusion in the MOS marketing and promotional materials, is solely at the discretion of the MOS team. No royalties will be paid for such inclusion.
7. Applications will only be complete and confirmed entry into the festival programme once payment, image, and all required information are received.
8. Participating artists are expected to ensure that their venue is accessible and open in accordance with the information given on the registration form.

9. Payment of the registration fee shall entitle the artist:
 - a. An entry in the current year Medway Open Studios & Arts Festival booklet - print and digital.
 - b. Social media shout outs and a 'Featured Artist' post in the lead up to the Festival.
 - c. A supply of marketing materials as described
 - d. Invitation to festival artists events and workshops.
10. Participating artists are expected to manage their own promotion and distribution plan for their individual studio, and to adhere to a high standard of professionalism within your venue, ensuring that strict health and safety regulations are being followed.
11. All festival participants must have suitable insurance and public liability to cover damages, injury etc. The responsibility for ensuring that adequate insurance is arranged to cover the cost of loss or damage to artworks submitted for display at exhibitions, or other events, rests with each artist. For example, many artists can find affordable insurance cover via a-n <https://www.a-n.co.uk/about/insurance/>
12. Medway Open Studios CIC does not accept any liability for loss, damage or injury to the public, artists, guests, property or contents. It is the artist and the venue's choice to open and therefore suitable insurances and risk assessments should be in place.
13. In setting the rates of payment of the registration fee the MOS Directors may allow discounted rates at their discretion to be charged to Educational, Charitable establishments and similar organisations.
14. Under the auspices of Medway Open Studios, no artist or venue should allow the public to enter and view a studio/ workshop or other premises without adequate public liability cover in place. Responsibility for this protection shall remain solely with the artist.
15. Whilst every effort will be made by the MOS team to protect any works of art submitted to it by individuals and organisations (e.g for exhibitions), it cannot at any time accept any responsibility for the condition or security of such items. Further, Medway Open Studios cannot be held responsible for the condition or security of such items whilst in transit to or from galleries, venues, offices, etc.